

# **PRESENTATION CHECKLIST**

## **Kitchen**



- Clear bench tops of food, dish racks and cutting boards.
- o Remove fridge magnets and other items off the fridge.
- o Remove dish liquids, tea towels, soaps and plugs.
- o Put away garbage bins, brooms, mops and cleaning products.

#### Add a bowl of fresh fruit or a vase of fresh flowers

### **Bathrooms**



- Clear bench tops of toothbrushes, soaps, razors and plugs.
- o Remove shampoos, soaps and cleaning products from showers.
- Remove rubbish bins, scales, bathmats and laundry baskets.
- Close toilet lids, remove toilet brush and spare toilet rolls.

## Put out fresh towels, folded and hung neatly on rails

#### **Bedrooms**



- o Clear away clothes, shoes and laundry baskets.
- o Remove books, tissue boxes and jewellery from bedside tables.
- o Remove portable fans, heaters and rubbish bins.
- Tidy up study desks, remove excess toys and posters.

Make your beds with your best bed linen and thickest pillows

#### **General Inside**



- o Remove door mats, floor mats and pet bowls.
- o Straighten tables and chairs, arrange cushions attractively.
- Open curtains and blinds and turn off ceiling fans.
- Make sure all light bulbs are working and turn on all lights.

Clean all windows, dust surfaces, vacuum and mop floors.

## Outside the house



## Contain pets in the garage or out of sight

- Remove vehicles from driveway and house front.
- o Move garbage bins so they are not visible from the street.
- Put away garden hoses, tools, toys and bikes.
- o Remove pool toys, skimmers and creepy crawly pool cleaners.

Clean around the humble letter box

Your photographer will not photograph inside your garage, so it is a good place to store excess items.